

**HAM AND PETERSHAM NEIGHBOURHOOD FORUM COMMITTEE**  
**Notes of meeting at Ham Children's Centre:**  
**Tuesday 19<sup>th</sup> May 2015 at 7.30pm**

**1. Present:**

Justine Glynn (Vice Chair)  
Jean Loveland (Treasurer)  
Helen McNally  
Andree Frieze  
David Williams  
Geoff Bond  
Stan Shaw  
Sarah Tippett

**Apologies:**

Brian Willman  
Andrew Beedham  
Anne Powell  
Penny Frost  
Lisa Fairmaner

**In attendance:**

Andy Rogers (Acting secretary)

**2. Minutes of the last meeting**

These were agreed and it was noted that Stan Shaw had been incorrectly recorded as Stan Smith (AR apologised).

**3. Matters arising**

JG noted that the advertisement for a project coordinator had not in fact appeared in the current H&P Magazine: the post is to be advertised on the website, through Streetlife, by direct emails, and in local newsagents. JG reminded members to return Declaration of Interest forms to her or BW.

**4. Chairman's letter to the Council**

As previously circulated, BW/LF sent a letter to Lord True, leader of the Council, and Councillor Fleming. This suggested renewed contacts and an update meeting. *Post-meeting note: a reply has been received from Cllr Fleming but firm dates for a meeting have not yet been finalised.*

**5. Drafting Team**

LF had met with JG, AR and Justine Langford to discuss how the emerging policies would be presented at the Ham Fair and the EGM. It was hoped that the focus would be on four draft policies (Transport, Housing, Sustainability and Sites). These are to be presented with pictorial examples on large-scale boards.

**6. Changes to Aims**

LF circulated a paper with slightly revised aims, which was discussed. GB was concerned that the wording was too technical and requested that some of the planning jargon should be removed/simplified. The meanings for different categories of Housing (market, affordable, social, intermediate, etc) especially need to be clearer. SS noted that it is difficult to generalise and each case should be taken on its merits and will need to be in line with the Council's Local Plan documents. AF pointed out that the mix and balance of housing types is changing due to government rules and the Mayor's London Plan being revised (eg for vacant properties). GB/AF suggested that the order of aims should be revised, with Design at the top, and that Sustainability should be included. It was agreed that the revised statement be adopted, subject to these comments: JG agreed to revise and rewrite in 'plain English' together with LF.

## **7. Committee membership**

A circulated list of current full committee members as at April 30<sup>th</sup> was discussed. It was noted that some were more occasional attendees than others, especially those with specific expertise who tend to be co-opted for their knowledge in particular areas. It was agreed that Alexandra Colclough, Deputy Head of Meadlands School, would be a welcome member.

JG noted that a representative from Grey Court, or another school – maybe the German School - (possibly a parent/governor) should be recruited. BW/AF have agreed to email all local schools and similar contacts. GB/HM also agreed to contact local sports clubs / youth organisations.

## **8. EGM**

The Agenda for the EGM has been published in the community magazine. JG summarised the proposed presentations and noted that the policy boards and contact forms used for the Ham Fair (see below) will be available at the EGM.

As previously agreed, changes to the constitution (presented by DW) and election of new members will be brought forward so as to follow JG's explanation of Forum procedures presentation, and kept as brisk as possible. Ward Councillors will each provide a brief update on local issues (AF to present the Latchmere update as she attended the public inquiry). LF will give an update on the Plan drafting.

## **9. Ham Fair**

A stall has been reserved and volunteers are required to erect the gazebo (collected by JL) and to fill duty shifts – JG will circulate a chart. GB agreed to draft an A4 poster and JG to update the handout leaflet, which it is hoped can be printed by Grey Court as last year. Contact forms will also be available.

## **10. Constitution**

DW has proposed the following change to Clause 3.3:

*"A Committee comprising between 15 and 20 members will be elected at each AGM to carry out the day-to day work of the Forum. The quorum for the Committee will be one-third of the membership. A majority of members will be local residents."* This was agreed and is to be voted on at the EGM.

It was noted that technically all Committee members are elected/re-elected at the EGM, with Clause 3.7 remaining to allow additional/replacement members to be co-opted throughout the year. Careful negotiations will be required to limit the number of nominees or actively pursue new nominees if either the upper or lower limit to Committee numbers is threatened.

## **11. Treasurer's report**

JL reported that currently there is £5,297.85 in the bank account, with some outstanding payments due (Ham Fair, Magazine, etc), totalling between £2,000 and £3,000. A monitoring report to the government fund has been submitted and an extension of six months has been agreed for the end-of-year grant report. JL/JG/BW are to meet in order to determine how the funding is presented at the EGM.

## **12. Any other business**

Following the establishment of a Twitter feed (HPNForum), it was suggested that a Facebook presence should be considered: GB to investigate.

### **Next meeting**

The Extraordinary General Meeting is to be held on Tuesday 16<sup>th</sup> June, at Greycourt School. Interim informal meetings will be necessary to finalise the EGM details: JG/BW to circulate in due course.

The next scheduled Committee meeting will be on 21<sup>st</sup> July, probably at the Children's Centre.

The meeting closed at 9.15.

**ANDY ROGERS**

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