

NEIGHBOURHOOD FORUM COMMITTEE MEETING

TUESDAY 3RD JUNE – THE WOODVILLE CENTRE : MINUTES.

1. WELCOME, INTRODUCTIONS, APOLOGIES: Apologies received from JL, PF.

2. APPROVE LAST MEETING'S NOTES, DISCUSS ACTIONS: the rota for the stalls is light – 9 names rather than 12. Hand leaflets for this and the Fair were mentioned; plus the need for still more communication - e-mails. It was decided to Doodlepoll for more help. AB commented on the massive job still to be done re. communication and pondered if the website may be best. MB suggested a leaflet heading FACT / MYTH, tri-folded, would be useful. Expressions such as 'attract / commitment' were cited and 'you plan the future of your community'. The leaflet must be *interesting*.

Clarification of place and cover by rota was reiterated. Flags – banners were ordered; business cards and their art-work were considered. 500 for £82 was quoted and considered; plus amendments and a high resolution format for them.

The change in Library usage was discussed; agreed to book Tues / Wed dates for 1 year.

3. CHANGES TO COMMITTEE MEMBERSHIP: DW, following local election results, was co-opted as a member of the Neighbourhood Forum, as permitted by the constitution. JL to continue as representative for social groups and PF as a business representative. This was proposed and carried as an interim arrangement until the next A.G.M.

4. DRAFTING TEAM UPDATE: there are now 13 members to the team. They are progressing with the evidence base, following interests and accruing others. This work should come to the July meeting; be refined August / September. JG and AB are to visit the Barnes Town Team to advise. There is shortly to be a SEMINAR on Neighbourhood planning ? attended by JL.

5. 7TH JUNE FORUM PROMOTION AND ENGAGEMENT AND 6. HAM FAIR: covered under 2. of Agenda.

7. FINANCE - MONIES OWED AND PROCEDURES FOR PAYMENT: AB referred to money going in and out; and money raised from filming groups. The format of the Claims form was discussed. JL to investigate our responsibilities for AUDITING and the use of an ACCOUNTANT. There was mention of money from the Council - £5000 per 6 months and our need to account for its usage.

8. INFORMATION EXCHANGE – H&P MAGAZINE: money contributions from local groups were scrutinised. The tasks to be covered need an Editor to be found and a detailed examination of what is entailed. Agreed to put into the LNF bulletin and website.

BARCLAYS ACV PROGRESS: to the question posed – do you support the Forum applying for AVC there were 112 replies : 84% yes, 10% no and further qualifying remarks.

Asked what they would like most in the space:- another bank, a Post Office, an ATM were mentioned.

It was agreed to send the ACV forward whilst the pro's / cons of alternatives are considered e.g. buying time, noting planning permission difficulties, insurance issues for ATMs et.al.

ACTION:- AR to proceed with Friday meeting; DW to talk to Tesco; SS to assess shopkeepers' interest.

9. ANY OTHER BUSINESS: EMag – a Health Exercise for ethnic minorities was shown. A Minibus free service is to commence in Richmond Park, timetable and route are available. SOS has a new bus which needs funding.

It was agreed these are Information Exchange matters and will be added to the website.

10. DATE OF NEXT COMMITTEE MEETING: Wed. 9th July; Tues.12th August; Wed. 10th September. The A.G.M. to be held at Grey Court school.

The meeting ended at 9pm.