

HAM AND PETERSHAM NEIGHBOURHOOD FORUM

COMMITTEE MEETING HELD ON TUESDAY, 7TH JANUARY 2014 AT
7.30 PM, IN THE COMMUNITY ROOM, HAM LIBRARY

MINUTES

1. WELCOME : INTRODUCTIONS : APOLOGIES were received from Joe Noble, Brien Williamson, Anne Powell, Naomi Campbell, sam Lien

2. UPDATE ON NEIGHBOURHOOD FORUM APPLICATION TO COUNCIL: AB spoke to a new draft to be approved by Council, in the form of an Appendix to the Cabinet proposal. The amendments would pertain to the green mapped areas. The next Cabinet meets 16th January. It was queried whether members should attend; but the opinion was that the meeting is fully booked, though the situation could be checked with Lord True.

As soon as a decision is published the Forum must issue a Press Release > JH.

3. 'PLAN DRAFTING TEAM UPDATE: AR presented the Draft programme. He thought all stages may not be needed as the Group is well resourced. The aim is for A3 double-sided sheets mapping initiatives and proposals; this to be ready for the next Forum meeting.

There followed general discussion re. our approach to the public and how to engage them more in the work being done. Ideas concerning the danger of too much preamble, the need for a firm plan of action. It was agreed that every method of transmission must be tried. GB queried the uptake of trained Facilitators to achieve the high standard of exchange necessary.

The finance needed for these exercises was mentioned.

4. OPEN DISCUSSION ON 10TH DEC. MEETING: this was conducted round the whole table.

WHAT WENT WELL? The discussions were considered to go well; good ideas and information re. the issues; clear strategic thinking on some issues; people seemed to engage well.

WHAT DIDN'T GO WELL: people at the ends of the tables couldn't hear everything; some confusion re. the actual aims of the meeting; evidence of some reporting bias!!

It was commented that there seemed to be a different group of people attending. Agreed: the need for an Information sheet and possibly a pre-meeting of 15/20 minutes, for explanation of the Forum structure.

ACTION: to write / draft a definition of the Forum and its aims and concentrate on how to get involved. GB to draft , circulate to committee, then use. MB offered the School Community Service teams for distribution.

5. FINANCE, FUND-RAISING, BANK ACCOUNT: JL has the forms. Three signatories were appointed :- JL, SP, PC. As soon as the account is ready the committee will seek cash from Council. It was suggested that to have some specific requirement ready would be helpful.

6. INFORMATION EXCHANGE: all outputs disseminated must be factual; and it would be helpful regularly to enthuse the disseminators of our information. The uptake of a wide range of facilitating methods e.g. Mailchimp was scrutinised. ACTION: GB,AB to devise a message for the start of each communication. This should be a priority in our Communications Strategy.

7. DIARY DATES: see SP update: 11th February and March – committee meeting, Library annexe, 7.30. 3rd April Forum meeting.

8. ANY OTHER BUSINESS: The A.G.M.was mentioned. There was discussion of the nature of membership and the numbers of residents, Service groups that would be ideal.

9. NEXT COMMITTEE MEETING: Tuesday, 11th February,7.30 at the Library annexe.

The meeting ended at 9.05. A list of Attenders is retained.