**Committee Agenda**

**7.30pm, Tuesday 21st May 2019, Ham Library**

**MINUTES**

**Present**

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| Justine Glynn (Acting Chair) | Andree Frieze |
| Chris Ruse | Brian Willman |
| Brian Waters | David Lamb |
| Justine Langford | Geoff Bond |
|  | David Williams |
| Siriol Davies (Secretary) |  |
| Sue Gibbons, local resident |  |

1. **Apologies for absence** were received from Jean Loveland and Penny Frost.

2. **The minutes of the meeting of 26th February 2019** were approved with the proviso that re. Item 6, Ham Village Centre, it be recorded that the committee had decided to seek ACV status.

3. **Matters arising** not covered on the agenda

**Ham Village Centre** – Councillors had enquired about the current state of affairs. Some proposals had been put forward for art workshops which might have fitted the ACV criteria. However, the manager, Keith Dilloway, said he would mount a legal challenge to such a designation, as it would delay the sale. Councillors had decided not to pursue this avenue. The point was made that the committee should have been consulted on this decision.

Concerns were expressed about the proper running of the charity, i.e. lack of proper procedures and transparency. AF will find out if it had ever been in receipt of a grant from the Council, in which case the trustees would be accountable for the proper expenditure. AF will also check whether any pre-planning applications have been received.

**St Michael’s Convent** – HPA had responded to the latest consultation. Concerns were expressed about modifications to plans and failure to deliver on the commitment to provide a community space. GB to brief BWs, who volunteered to talk to the consultants, Indigo, at a future date, if appropriate.

**Finance** – John Goddard is asking the Council about future grant funding following redesignation. Some funding might be available from Petersham United Charities.

**Neighbourhood Planning Conference** – JLfd and DL had attended and communicated that CIL money can be used for administrative costs of the Forum.

4. **Re-designation of the Forum**

Draft application, updated constitution and list of supporters had been circulated. SD will make the agreed amendments.

Minor changes to the constitution will need to be approved at the AGM prior to the vote on redesignation. The motion to be passed will be:

‘The meeting resolves to apply to LBRuT to be recognised as the Neighbourhood Forum for Ham and Petersham.’

List of supporters - while all people who live or work locally are automatically members of the Forum, for the purpose of the redesignation, a list of at least 21 people is required. These include, but are not limited to members of local organisations. Further support can be garnered at the AGM.

The Register of Interests does not need to be on the website but can be made available on request.

SD will amend the documents for the Re-designation and send to Robert Wellburn of the Council for pre-approval, prior to the AGM.

The deadline for the latest round of CIL funding is 31st May. As the Forum does not technically exist until the redesignation has been approved, it cannot be consulted on the allocation of funds. However, Robert has said that the Council will continue to work with the Forum once the application for redesignation has been received.

5. **AGM 4th June, St Richard’s Church**

The venue and facilities have been confirmed. JLfd offered to organise refreshments. SD to amend the agenda as discussed.

JLfd had invited Council staff responsible for air quality and travel.

Future role of the Forum – SD to draft text based on entry for February H&P magazine.

Publicity – AF will promote on Facebook and Twitter. JLfd will send to the Council website. GB will post the agenda on the Forum website and email HPA membership and Forum mailing list. AF will send a pdf of the entry in the H&P magazine to BWs for printing 12 posters.

6. **Chairmanship of the Forum and communications**

Re. The vacancy for a Chairman, JG will ask Penny Frost if she could speak to the vicar of St Richard’s, Rev. Simon Coupland, to see if he might be interested.

CVS – CR can post an advert there.

H&P magazine – an entry could include the need for a new Chair.

The AGM is also a forum for advertising the vacancy.

7. **Ham Market CIL** **bid** (JLfd)

The Ham Market group had met with councillors and officers responsible for active travel, to propose ideas. These were not suitable for CIL money, but might attract statutory CIL money. JLfd will send guidance to AF who will contact Margo Turner.

The Ham Close development will not give rise to CIL because the developers are contributing in other ways.

Ham and Petersham is apparently not eligible for CIL money allocated to the eastern part of the borough, because it has a neighbourhood plan and has a separate allocation. The committee asked who made this decision and why councillors had not challenged it. It would appear to put H&P at an unfair disadvantage. AF will talk to DW and ask the other councillors to research this issue. This needs to be clarified before the AGM.

8. **Future meeting dates**

The committee asked SD to confirm the booking for the next meeting on 16th July and to book the following meeting for 15th October. The constitution states that meetings will be held at least quarterly.

9. **Any other business** None.

10. **Date and time of next committee meeting** - Tuesday 16th July, Ham Library (tbc)